|  |  |  |
| --- | --- | --- |
| Title of the Project | **:** |  |
| Name of the Organization | **:** |  |
| Registered office Address | **:** |  |
| Registration No. | **:** |  |
| FCRA No. | **:** |  |
| Bank Details | **:** |  |
| E-mail | **:** |  |
| Head of the Organization | **:** |  |
| Contact person for questions about Project implementation | **:** |  |
| Project duration | **:** |  |
| Amount requested | **:** |  |
| Geographical Coverage | **:** |  |
| Projected number of Direct Beneficiaries and Indirect Beneficiaries | **:** |  |
| Projected number of staff members provided capacity support | **:** |  |
| Major Project Components | **:** |  |

**Table of Contents**

|  |  |
| --- | --- |
| **Sections** | **Page Number** |
| The Rationale |  |
| Working to Achieve Results |  |
| Management & Capacity |  |
| Monitoring, Evaluation, Reporting |  |
| Sustainability |  |

**Acronym**

**The Rationale:**

**1 Background of the organization (Vision, Mission, present work and geographical area) [250 words]**

**2. Is there a basis in research for this proposal? If so please provide a summary and references? (Situational Analysis) [750-1000 words]**

Note:

Within 100 words for explaining the situation at state and district level

Rest 900 words for explaining the situation at targeted community

**3. Description of the problem identified for intervention**

From Situational Analysis organization will identify **core** problem/s – which will be addressed by the proposed project intervention and describe the **problem tree analysis** (if possible with quantitative/qualitative data).

**4. Rationale: why you think this project needs funding?**

Write the intensity of the problem, what will be **the consequences if the work is not done**, at what rate the present problem is being addressed by the govt/civil society organisation, can support with secondary data if relevant

**5. How does it support human rights issues?**

**6. How do you address gender mainstreaming and inclusion of marginalized communities?**

**7. Experience of the organization to deal with this problem.**

Note: In terms of target group, work methodology, results achieved so far, strategic commitment on the same theme, future directions

**8. Which of the THF programme areas and funding priorities does this proposal address?**

**9. What does this project attempt that is new or innovative? [How this proposal will be different from conventional – approach, methodology, strategy etc.]**

**10. How did you select the geographic focus of this project?**

**Project: Working To Achieve Results**

1. **Impact level changes:**

A long-term developmental result that is the logical consequence of achieving a combination of outputs and outcomes

1. **Outcomes level changes:**

A medium-term development result that is the logical consequence of achieving a combination of outputs.

1. **Outputs: (in a logical sequence)**

A short-term developmental result that is the logical consequence of project activities

**Example:**

**Impact:**

* Improved self esteem of women.
* Women invest the money in their own and family’s health care, education

**Outcome:**

* At least 75 women improve their income from animal rearing by a minimum of Rs. 1500/- per month.

**Outputs:**

1. 100 women become aware about benefits of rearing animals in a scientific way.
2. 100 women gather the knowledge and skills to rear animals
3. 90 women mobilize loans and purchase animals
4. 90 women construct sheds and take proper care of animals.
5. **Strategies**

Describe each strategy in 2-3 sentences.

1. **What activities will achieve these, or how will the project determine activities to achieve these?**
2. **Activities under Output (as applicable)**
3. **What are the primary challenges, risk or obstacles that your project may come across and must overcome to achieve success? And how would you mitigate the risks and challenges?**
4. **Who are the key stakeholders in this project (including the community and local and/or national government) and what consultation have you done with them?**
5. **How will your organization identify and continue to engage with community and other stakeholders during the project? How will your involvement improve the capacity and/or the practices of the other stakeholders?**
6. **How do your proposals relate to local and national programming, relevant government policy, and/or any international programmes or targets?**

**Management and Capacity**

1. **What is the organization structure?**
2. **What is going to be the operational structure?**
3. **What is going to be the PME structure? (including in the strategy for community engagement the PME system)**
4. **What financial controls are in place to manage the grant?**
5. **What external audit would cover this funding?**
6. **What is your strategy for sharing the success, failures, lessons learnt, best practices during this project and what media would you use for communication?**

**Sustainability:**

**1. How will this project continue to deliver benefits to the community after the initial period of funding?**

**2. How will you sustain financial support for the project beyond the initial funding?**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Budget Year -1*** | | | | | | | | | |
| **Sr.No.** | **Budget Head** | **Unit** | **Times** | **Unit Cost Rs** | **Total Cost** | **Local Contribution** | **Other Donor** | **Bank Contribution** | **Request to HOPE** |
| **1** | **Direct Project Cost** |  |  |  |  |  |  |  |  |
| **1.1** |  |  |  |  |  |  |  |  |  |
| **1.2** |  |  |  |  |  |  |  |  |  |
| **1.3** |  |  |  |  |  |  |  |  |  |
| **1.4** |  |  |  |  |  |  |  |  |  |
|  | **Sub Total** |  |  |  |  |  |  |  |  |
| **2** | **Project Support Cost** |  |  |  |  |  |  |  |  |
| **2.1** |  |  |  |  |  |  |  |  |  |
| **2.2** |  |  |  |  |  |  |  |  |  |
| **2.3** |  |  |  |  |  |  |  |  |  |
| **2.4** |  |  |  |  |  |  |  |  |  |
|  | **Sub Total** |  |  |  |  |  |  |  |  |
| **3** | **Personnel Cost** |  |  |  |  |  |  |  |  |
| **3.1** |  |  |  |  |  |  |  |  |  |
| **3.2** |  |  |  |  |  |  |  |  |  |
| **3.3** |  |  |  |  |  |  |  |  |  |
| **3.4** |  |  |  |  |  |  |  |  |  |
|  | **Sub Total** |  |  |  |  |  |  |  |  |
| **4** | **Total Budget** |  |  |  |  |  |  |  |  |